BRCC RULES

(First revised at the BRCC AGM 10th Nov 2000, Revised 2018 & 2021)

The Bedfordshire Road Cycling Club

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General Rules

1. This club shall be called '**The Bedfordshire Road Cycling Club'** and may be abbreviated to '**BRCC**'.

The objectives of the Club are:

- **To provide suitable facilities for the encouragement of cycling and club social events by the whole community.**
- **To promote competitions within the club and to co-operate with similar organisations.**
- **To further the interests of cycling generally.**

The Membership shall consist of President, Past Presidents, Vice-Presidents elected in perpetuity, Members, Honorary Members and Life Members.

Life Membership is a free 'lifelong' membership of the Club granted to those members who have accumulated 25 years of Club membership.

Honorary Membership is free membership granted by the Club Committee for a fixed period or for life and may be rescinded by committee agreement.

Honorary Membership may be granted in accordance with the following guidelines:

- For the purposes of Club Prestige / Publicity / Promotion.
- In recognition of a significant contribution to the Club.
- In recognition of support provided to the Club for a role undertaken where the person may not have otherwise joined the Club and granted whilst in role, eg:
  - An admin / committee role (Treasurer, Secretary, Club House Maintenance).
  - Support to the club in running, organising and assisting in club events, rides, Go-Ride and similar events sponsored by, or affiliated to, BRCC.

All profits made by the Club must be reinvested in the Club and its activities and are not to be distributed amongst its members.

A resolution to dissolve the club can only be passed at a General Meeting through a majority vote of the membership.

In the event of the dissolution of the Club, any assets remaining after satisfaction of all debts and liabilities shall be given or transferred to one of the following approved sporting or charitable bodies:

- A registered charitable organisation(s).
- Another club which is registered with CASC (Community Amateur Sports Club Scheme).
- The (cycling) sport's national governing body for use for related community sports.

Membership and Subscription

1. Membership of the club shall be open to all persons irrespective of ethnicity, nationality, sexual orientation, religion or beliefs; or of age, sex, disability, except as a necessary consequence of the requirements of cycling as a sport.

Application for membership is to be made to the Club with the applicant providing their full name, address and date of birth. For applicants aged under 18, parental / guardian consent is required.

The committee have the power to approve or reject an application.

The Club may refuse membership or expel from membership only for good and sufficient cause such as conduct or character likely to bring the Club or sport into disrepute. Appeal against such a decision may be made to the Club's members and decided by a majority vote.

2. Membership shall be divided into the following groups for the payment of annual subscriptions:

Juveniles	Under 16	Ages being those on the date
Juniors	16 – 17	subscriptions are due or paid,
Seniors	18 +	whichever is later.
Couples		
Family		

Subscriptions run from 1st January to 31st December and are due on 1st January each year.

Subscription fees are set and updated by the committee as follows:

- A person joining between January 1st and June 30th will pay the full subscription.
- The following discounts / concessions will apply to the annual subscription:
  50% - If aged 60 or over.
  50% - If joining after 30th June.
  If joining after 30th September, applicants may choose to receive the 50% discount or pay the full rate which will run until the end of the following year.

3. A member failing to pay their subscription by 31st March shall cease to use the services of the Club until such subscriptions are paid. The names of all members whose subscriptions remain unpaid shall be removed from the membership register at a date not later than 30th April following a friendly and informal reminder.

4. On ceasing to be a member, a person shall return to the Club any Club property that may be in their possession.

General Meetings

1.	The **Annual General Meeting** (**AGM**) of the Club shall be held in September to: • Approve the minutes of the previous year's AGM. • Receive reports from the Chairman and Club Secretary. • Receive a report from the Treasurer and approve the Club Accounts audited as at 30th August. • Receive a report from those responsible for certifying the Club's accounts. • Elect the Officers and Committee Members for the ensuing year. • Agree the membership fees for the following year. • Consider any proposed changes to the Club Rules. • Deal with other relevant business. • Address any other business (AOB) as proposed by BRCC Members. A Special General Meeting (SGM) shall be called by the Club Secretary on receiving a requisition signed by not less than 10% of the Club Membership. The committee shall also have the power to call an SGM by decision of a simple majority of the committee members. At an AGM / SGM, voting shall only be allowed on items which are on the agenda.
2.	Notice of the AGM shall be circulated at least 28 days before that meeting. Notice for an SGM should aim for a 28-day notice period unless the circumstances that gave rise to the need for an SGM dictate otherwise.
3.	A quorum of one-sixth of the total number of Senior Members of the Club, (who are obliged to pay an annual subscription fee), are required for the AGM / SGM to commence. All Member, of any membership group, present counts towards the quorum, regardless of whether they are a Fee Paying, Life or Honorary Member. ALL Members may vote, non-subscription paying members are not excluded.
4.	Items for inclusion on the agenda of a General Meeting (GM) must be received by the Secretary at least 14 days before that meeting. Agendas will be available 7 days prior to the GM.
5.	No alteration or addition to these rules shall be made unless carried at a GM by a vote of at least two-thirds of the members present and voting.

Management

1. Management of the Club shall be by a Committee of Club Members consisting of:

- Chairman / Chairwoman
- Club Secretary
- Membership Secretary
- Treasurer
- Race Team Captain (BRRT)
- Captains (Men's, Ladies & Junior)
- Go-Ride Secretary
- Time Trial Secretaries (Club Evening League & Open TTs)
- Club Run Coordinator
- Social Secretary
- Clubhouse Secretary
- Results Recorder
- Editor
- Communications Secretary
- Webmaster
- Kit & Clothing Secretary
- Welfare Officer

The following additional roles may be appointed as required. Appointees to these roles do not form part of the Committee and do not need not be Club Members:

- Auditors
- Time Keepers
- Delegates
- Trustees

The Committee has the power to appoint Committee Members and Officials at any time. Committee Members must be members of the Club.

There should be at least 6 Committee Meetings per year.

The number of votes required for business to be agreed at Committee Meetings:

- Will be equal to half of the number of members in Committee Post +1 (rounding up).
- Each Committee Member to have one vote (unless otherwise specified) regardless of the number of positions held.
- With a minimum of 5 to count.

2. The Club is to elect a 'President' to act as a figurehead. The President should ideally be a long-standing member of the Club to assist in providing advice, context and continuity.

The President, Past Presidents and Vice-Presidents of the Club may attend committee meetings in an advisory capacity if not already members of the Committee.

3. The Committee shall have the power to expel any Committee Member who fails to attend three consecutive meetings without giving satisfactory reasons for their absence. The Committee shall also have power to fill any vacancies which may arise.

4. Any matter dealt with at a Committee Meeting which is deemed to be confidential shall not be discussed outside the Committee.

5. The Committee may expel or suspend any Member whose conduct is deemed detrimental to the interests or reputation of the Club. Members may appeal to the body of the Club.

6. The Committee has the power to make by-laws and decide disputes not provided for in these rules.

Duties and Responsibilities of Committee Members & Officials

1. The duties and responsibilities of Committee Roles are as follows:

President

The President is the figurehead of the Club and shall have no voting rights.

Chairman / Chairwoman (Chair)

- Preside at General and Committee Meetings.
- Have a second / casting vote.
- Coordinate work of other members.
- Advise on Policy and urgent matters.

Club Secretary (Secretary)

- Assist the Chair and deputise for them in their absence.
- Convene General and Committee Meetings in accordance with the Rules.
- Record minutes of meetings.
- Retain / archive minutes, racing / attendance records & official documents.
- Administer BRCC's affiliations to required cycling organisations.
- Advise and assist in the coordination of the duties of other officials.

Membership Secretary

- Administer the registration & induction of new members.
- Responsible for confirming membership and sending out Welcome Letters & Membership Information.
- Maintain an up-to-date register of members.
- Send out renewal invites and monitor renewals.
- To report back to the Committee the state of membership, including numbers of new, leaving & renewing members.
- Pass Membership Records to Secretary for archiving at the end of each year.

Treasurer

- Account for all club funds, pay bills as approved by the committee, sign cheques in conjunction with Chairman / Secretary / President (as appropriate).
- Receive / confirm subscriptions & inform the committee of those overdue.
- Present a brief statement of accounts at Committee Meetings.
- Prepare the annual statement of accounts for the AGM and oversee the account audit.
- Issue receipts and retain all duplicates for all monies paid.
- Maintain Club Property Book.

Race Team Captain (Bedfordshire Road Race Team - BRRT) (Road Race Sec)

- Organise and administer the BRRT and coordinate its activities.
- Advise & encourage BRRT members to enter suitable events.
- Maintain records of achievements and report back to the Club Committee.
- Administer BRRT's affiliations to required cycling organisations.
- Co-ordinate the BRCC Road Race.

Captains (Men's / Ladies / Junior)

- Advise, encourage and organise members to enter suitable events.
- Promote club, inter-club and other events, (Racing / Time Trials / Open Events & Social rides).
- Represent the interests and issues of Club Members as appropriate.
- Apply for and allocate BRCC club places for riding events such as the Prudential Ride 100.

Go-Ride Secretary

- Advise, encourage and organise members to enter suitable events.
- Promote Children's and Family interests and events.
- Lead coordinator for Go-Ride.
- Advise on Child welfare issues (in conjunction with the Welfare Secretary).

Time Trial Secretaries (Club Evening League TT Sec / Club Open TT Sec)

- Two separate roles which may be conducted by two or one person.
- Coordinate the running of the BRCC Evening League and / or Club Open Events as appropriate.
- Administer required event applications through CTT and other appropriate organisations.
- To prepare a programme of club time trials in accordance with Racing Rule 6, to organise club time trials and maintain records of these events.
- To maintain course details.
- Maintain records of events, riders and timekeepers.

Club Run Coordinator

- Programme & communicate BRCC Club runs on a weekly basis.
- Identify and support Ride Leaders.

Social Secretary

- To organise social functions as approved by the committee and to deal with relevant accounts & correspondence.

Clubhouse Secretary

- Organise functions and refreshments at the clubhouse.
- Maintain stocks of consumables (toiletries etc), food and drink.
- Organise the maintenance of the clubhouse as required.
- Purchase materials, organise / coordinate work to the fabric of the clubhouse as approved by the committee.

Results Recorder (Time Trials / Open / Racing)

- To record club riders' individual and team aggregate times and maintain record book.
- Calculate 'Best All-Rounder' from times recorded.
- Produce a list of trophy winners at the close of each season.

Editor

- Collect copy for, edit & circulate the 'Bedfordshire Cyclist' – BRCC's in-house newsletter.
- Condense, amend or reject copy as appropriate.

Communications Secretary

- Manage BRCC internal & external communications, ensuring integrity and consistency.
- Attend to all publicity matters, including the issue of reports of club activities / fixtures to the press.

	Webmaster • Provide technical management of the Club's website and other computer-based systems.
	Clothing and Kit Secretary • Manage branding, sourcing, procurement & advertising of Club branded clothing & equipment as approved by the Club Committee. • Manage club stocks of clothing and other 'for sale' items. • Manage club equipment made available for hire to members such as bike boxes, cycles, turbo trainers etc.
	Welfare Officer • Advise the Club and Committee on welfare and safeguarding Issues. • Deal with Club related welfare and safeguarding Issues. • Ensure members involved with minors are suitably vetted and undergo any checks required.
2.	**The following officials, who need not necessarily be members of the committee, shall be elected at the Annual General Meeting:**
	Auditors (2) • To audit Club Accounts, sign off the annual statement and report as required. • Auditors are not to serve on the Committee whilst performing this role.
	Timekeepers • To time keep for club events, private time trials and attempts on club records. • Maintain timekeeping standards to CTT requirements and ensure CTT regulations are complied with.
	Delegates • To put forward as instructed by the committee, club policy to the meeting concerned and report back as appropriate.
	Clubhouse Trustees (3) • To act for, and on behalf of, BRCC with respect to all aspects of the clubhouse lease.

Provision of Goods and Services

1.	No member will offer for sale any goods or services using the name or goodwill of the Club unless endorsed by the Club Committee.
2.	Members will not privately solicit business from other members in providing club-related merchandise.
3.	Payment for club goods, events or services will be made out or transferred to the club directly. No member is to accept direct payments, other than to pass them directly and in full to the treasurer without delay.
4.	Agreed expenses incurred by a member on behalf of the club will be reimbursed on issuance to the Treasurer of an official receipt from the supplier.
5.	In placing orders on behalf of the club whose value exceeds an amount to be determined annually by the Club Committee, a member will obtain at least 3 competitive quotes from 3 separate suppliers, where practicable.

Bedfordshire Road Race Team (BRRT)

1.	The Bedfordshire Road Race Team, (BRRT), is BRCC's in-house Race & Time Trial Team offering a prestigious position to the Club's top competitive riders. Racing is a general term relating to Time Trials, Road Racing, Cycle-Cross, Mountain Bike and similar cycling competitive events. T**he aims of BRRT are to:** • **Promote the Club at high level competitive cycle events.** • **Provide opportunity for riders to be part of a 'Race' specific team under the BRCC umbrella.** • **Encourage talented riders to join / remain with BRCC.** • **Encourage young riders to take up racing and progress through the BRCC ranks.** • **Encourage the development of riders through collective training and the sharing of skills & experience.** • **Support the running of Club Time Trials and Races as event organisers, helpers and marshals.**
2.	BRRT shall remain a part of BRCC and all BRRT members are to be first and foremost members of BRCC.
3.	BRRT is to be managed by the BRRT Captain, a BRCC Committee position.
4.	Membership of BRRT is to be managed / administered as follows: • Membership is to be limited to around 30 active competitive riders. • Membership is by invitation with riders selected and approved by the BRCC committee. • Membership may be rescinded if riders are not competing frequently, regularly or at a suitable competitive level. • Only current BRRT members may wear the approved BRRT club kit in competitive cycle events.
5.	An additional fee, (in addition to BRCC Membership), may be charged to cover applicable affiliation fees for each rider as decided by the BRCC Committee.

Racing Rules

1.	All road time trials promoted by the club shall be governed by the rules and regulations of Cycling Time Trials (CTT) and/or other recognised national bodies. All road races and track races promoted by the club shall be governed by the rules and regulations of British Cycling (BC) and/or other recognised national bodies.
2.	No entry to any Club event shall be accepted from any member whose subscription is in arrears nor shall any competitor be allowed to start in an event without paying the appropriate entrance fee.
3.	Club records may be established or broken either in club, association or open events, private time trials or place-to-place record attempts. Claimants for records shall satisfy the committee as to their performance before such records can be recognised.
4.	The turning points in club place-to-place records are the respective head post offices of the towns concerned or other recognised points.
5.	The Club shall only recognise records set up or broken by a 1st Claim Member.
6.	The Committee shall, before each season, approve the number, type, distance, time of start, route and prize allocations of all Club time trials. The programme of Club time trials shall be prepared by the Club Time Trial Secretary.
7.	Only 1st Claim Members may compete for club championship trophies or racing awards. A 1st Claim Member is one who, at the time of applying for Club Membership, is not a 1st Claim Member of any other cycling club. One who is not a 1st Claim Member may become so by resigning 1st Claim Membership of the other club as specified within CTT and BC regulations. For 'Inter-Club' competitions, riders may only compete for their 1st Claim Club if their 2nd Claim Club is also in the inter-club competition.
8.	The Club Committee shall ensure that a certificate shall be awarded to: • All riders who finish in the Club 12-hour. • Any member establishing or breaking a Club individual or team record.
9.	No person under twelve years of age on the day of the event shall compete in Club time trials.
10.	There shall be a BAR competition for veteran club members at distances of 25 miles, 50 miles, 100 miles and 12 hours. The basis of computation shall be the age standard in accordance with VTTA rules.
11.	The qualifying period for club trophies and awards is 1st November until 31st October the following year, unless otherwise specified in the conditions of the award.

Trophy Rules

Club Trophies, Shields and Plaques are awarded for achievements and endeavours as outlined for each named award below:

Notes:

- Club Trophies are numbered as below.
- Club Trophies are 'Perpetual' unless otherwise noted – ie they are awarded annually but remain the property of the Club. Perpetual Trophies are shown with a '(P)'
- A medal will be awarded for each Club Trophy awarded, unless there is another permanent award.
- For Trophies which specify 'or nominated event' – please refer to **Race Rule #6**.
- For Trophies which refer to a 'Handicap', the Committee will confirm the Handicap methodology each year with the aim of rewarding a riders' improvement rather than pure time or speed.
- Where Trophies relate to gender or age group, the rules as defined by the CTT (or appropriate organisation) shall be used unless otherwise specified in the winning criteria below.
- The Committee may change qualifying criteria where external factors reduce the opportunity for competition or fairness, such as extreme weather, road conditions and other unforeseen but significant events.
- The Committee may 'relax' certain criteria if there would otherwise be insufficient members qualifying / competing to be able to award the trophy.

1. (P) **The 'Jackson' Memorial Trophy:** **BAR - 25, 50, 100 miles & 12-hour**

Presented by Members in 1948

- Awarded annually to the Club Member 'Best All Rounder' (BAR) over 25, 50, 100 miles & 12-hour Club, Association, Open or Semi-Open events.
- The winner to have the best average speed, ie best average at each distance divided by 4.
- A replica will be awarded to any member winning the trophy three times.
- This trophy may be awarded jointly to a male and female winner.
- Where the club does not organise a suitable 50 mile, 100 mile or 12hr event the committee may nominate a suitable alternative.

2. (P) **The 'Silver Jubilee' Trophy:** **BAR - 25, 50, 100 miles & 12-hour**

Presented by Members in 1948

- Awarded annually to the Club Member BAR over 25, 50, 100 miles & 12-hour Club events.
- The winner to have the best average speed, ie best average at each distance divided by 4.
- A replica will be awarded to any member winning the trophy three times.
- This trophy may be awarded jointly to a male and female winner.
- Where the club does not organise a suitable 50 mile, 100 mile or 12hr event the committee may nominate a suitable alternative.

3.	**The 'Stan Litchfield' Memorial Trophy:**	**U21 BAR - 25, 30 & 50 miles**
(P)	**Presented by AAG Swales**	

- Awarded annually to the Under 21 Club Member BAR over 25, 30 & 50 miles in Club, Association, Open or Semi-Open events ~~(excluding Inter-Club)~~.
- Members must be under 21 on 1st March and members prior to 1st June of each year.
- The winner to have the best average speed, ie best average at each distance divided by 3.
- ~~Members riding in events of 100 km (62.5 miles) or more on road or track are not eligible to compete for the trophy during that year.~~
- Where the club does not organise a suitable 50 mile event the committee may nominate a suitable alternative.
- A replica will be awarded to any member winning the trophy three times.

4.	**The 'Phillips' Trophy:**	**Ladies BAR – 10, 15 & 25 miles**
(P)	**Presented by Mr & Mrs SG Phillips**	

- Awarded annually to the Lady Member of the Club BAR over 10, 15 & 25 miles in: ~~Evening Events~~, Club, Association, Open and Semi-Open events.
- The winner to have the best average speed, ie best average at each distance divided by 3.

5.	**The 'Barker' Cup:**	**Winner - Long Markers' 25**
(P)	**Presented by AL Barker**	

- To be held for one year by the winner of the Long Markers' "25" (or other nominated event).

6.	**The 'Chattell' Cup:**	**Fastest Club 25**
(P)	**Presented by AW Chattell**	

- To be held for one year by the winner of the fastest Club "25" (to be nominated).

7.	**The 'French' Challenge Cup:**	**Fastest Club 30**
(P)	**Presented by T French**	

- To be held for one year by the winner of the fastest Club "30" (to be nominated).

8.	**The 'Velocipede' Attendance Challenge Cup:**	**Conscientious Attendance**
(P)	**Presented by R V Dove**	

- Awarded for conscientious attendance (after considering any non-attendance due to illness).
- Awarded to any member of two years' membership or less who receives a majority vote taken by members with over two years' membership at the Annual General Meeting.
- Awarded annually, this trophy can only be awarded once to the same member.
- Re-joined members are not eligible.

9.	**The 'George Deag' Memorial Trophy:**	**Junior or Juvenile SPOCO Attendance**
(P)	**Presented by Mrs Deag**	

- Awarded annually to the Junior or Juvenile 1st Claim Member who has not been placed 1st, 2nd or 3rd but has the highest attendance in the Club SPOCO events, 5 events to qualify.
- The committee may decide to relax the criteria "… who has not been placed 1st, 2nd or 3rd ", should there be insufficient members competing to otherwise award this trophy.

10. **The 'Georges' Attendance Trophy:** **Senior SPOCO Attendance**

(P) **Presented by GW Skevington & GL Constance**

- Awarded annually to the Senior 1st Claim Member who has not been placed 1st, 2nd or 3rd but has the highest attendance in the Club SPOCO events, 8 events to qualify.
- The committee may decide to relax the criteria "… who has not been placed 1st, 2nd or 3rd ", should there be insufficient members competing to otherwise award this trophy.

11. **The 'Roy and Phyllis Marston' Ladies' Trophy:** **Lady SPOCO Attendance**

(P) **Presented by Mrs Phyllis Marston**

- Awarded annually to the Lady 1st Claim Member who has not been placed 1st, 2nd or 3rd but has the highest attendance in the Club SPOCO events, 8 events to qualify.
- The committee may decide to relax the criteria "… who has not been placed 1st, 2nd or 3rd ", should there be insufficient members competing to otherwise award this trophy.

12. **The 'Woodford' Cup:** **Club 50 Winner**

(P) **Presented by PG Woodford**

- Awarded annually to the winner of the fastest Club "50" (or nominated event).

13. **The 'B.S.A.' Trophy:** **Club 100 Winner**

(P) **Presented by the BSA Co Ltd**

- Awarded annually to the winner of the Club "100" (or nominated event).

14. **The 'Fred Knight' Memorial Trophy:** **Club 100 Handicap**

(P) **Presented by Members**

- Awarded annually to the winner of the Club "100" Handicap (or nominated event).

15. **The 'Woodbine Haylock' Shield:** **Club 12-hour Handicap**

(P) **Presented by Woodbine Haylock**

- Awarded annually to the winner of the Club "12-hour" Handicap (or nominated event).

16. **The 'Chattell' Red Cross Shield:** **Lowest Annual Club 25**

(P) **Presented by A W Chattell**

- Awarded annually to the Club whose team, of four riders, returns the lowest aggregate time in BRCC's Annual Charity '25'.
- All proceeds, after expenses have been met, are to be donated to charity.

17. **The 'Matthews' Trophy:** **Club Hill Climb**

(P) **Presented by SA Matthews**

- Awarded annually to the winner of the Club "Hill Climb" (or nominated event).

18. **The 'Roy Marston' Trophy:** **Member contributing most to the club**

(P) **Presented by RA Marston**

- Awarded annually to the Member contributing most to the Club and furthering the interests of the club and/or the sport of cycling within the Club.
- May only be awarded to the same member once in every three years.
- The selection to be made by the current Committee Members, each to state in writing the name of the member so qualifying and the reasons for their choice.

19. **The 'Beatrice Haylock' Memorial Trophy:** **Club Annual Open Ladies 25**
(P) **Presented by Woodbine Haylock**

- Awarded annually to the Lady Member returning the fastest time in the Club's Annual Open Ladies' 25-mile Time Trial (Charity) (or nominated event).
- Should no Lady member so qualify, the trophy, to be awarded as determined by the Committee.

20. **The 'Pursuit' Trophy:** **Club Pursuit Champion Winner**
(P) **Presented by DA Murphy and E Gough**

- Awarded annually to the Member winning the Individual Club Pursuit Championship, which is to be held on a hard track.

21. **The 'Arthur F Pinnock' Memorial Shield:** **Gent's Open 25**
(P) **Presented by J Stanbridge, R Peckham & J Howard**

- Awarded annually to the Member returning the fastest Club time in the Gent's Open 25 mile TT (Red Cross or other nominated event).

22. **The 'Road Racing' Trophy**: **Road Race – Best Male & Best Female**
(P) **Presented by Members**

- Two Trophies to be awarded annually to the Male and Female Club riders who obtain the most BC ranking points for that season, (points are accumulated until 31st December).
- Races entered outside of the Central League are awarded to individuals but not to the Club. Riders are advised to inform the Committee of any such races they have entered.
- If no ranking points are scored, the person said to best represent the Club, based on the number of races entered, regardless of finishing position, may be awarded this Trophy.
- In the case of any rider scoring points, the accumulated race entries shall count for nothing.
- Any 1st Claim Junior, Senior or Veteran, (as defined by BC), is eligible for the award.

23. **The 'Rudge Whitworth' Trophy**: **Ladies Lowest Club Annual Charity 25**
(P) **Presented by Rudge Whitworth Limited**

- Awarded annually to the Club whose Ladies' team, of two riders, returns the lowest aggregate time in BRCC's Annual Charity '25'.

24. **The 'Charles Benson' Trophy:** **Open 12-hour**
(P) **Presented by Mrs E Benson**

- Awarded annually to the Club rider completing the greatest distance in an open 12-hour event.

25. **The 'Howard' Trophy:** **Juvenile Boys' Time Trial – 10 & 15 miles**
(P) **Presented by P Howard**

- Awarded annually to the Schoolboy Member (Juvenile - as defined by CTT) of the Club returning the best average speed at 10 & 15 miles in Club, Association, Semi-Open and Open events.

26. **The 'Binczyk' Trophy:** **Junior Time Trial – 10, 15 & 25 miles**
(P) **Presented by Mr & Mrs Binczyk**

- Awarded annually to the Junior Member (as defined by CTT) of the Club returning the best average speed at 10, 15 & 25 miles in Club, Association, Semi-Open and Open events.

27. **The 'Fellowship' Trophy:** **Juvenile Girls' Time Trial – 10 & 15 miles**
(P) **Presented by HG Perkins**

- Awarded annually to the Schoolgirl (Juvenile - as defined by CTT) Member of the Club returning the best average speed at 10 & 15 miles in Club, Association, Semi-Open and Open events.

28. **The 'Phillip Moore' Memorial Trophy:** **POCO 8-events - Overall Winner**

(P) **Presented by Diane Moore**

- Awarded annually to the Club rider taking overall best placing in the Sporting Courses Club events (SPOCO), 8 events to count.

29. **The 'Phillip Moore' Memorial Plaque:** **SPOCO 8-events - Overall Junior Winner**

(P) **Presented by Mrs Sheila Mills**

- Awarded annually to the Junior Member (as defined by CTT) of the Club taking overall best placing in the Sporting Courses Club events (SPOCO), 8 events to count.

30. **The 'Ron Peckham' Trophy:** **12-Hour Lady Winner**

(P) **Presented by Mr Ron Peckham**

- Awarded annually to the Lady Member who completes the fastest 12-hour event.

31. **The 'Mountain Bike' Trophy:** **Best Club Mountain Bike Rider**

(P)

- Awarded annually to the best Mountain Bike rider in the Club determined by their best six performances in regional mountain bike races throughout the year.
- Events may be races, trail quests or any competition involving mountain bikes.
- It is suggested that each performance is rated on the finishing position as a percentage of the riders in the event, allowing all categories of riders to compete equally for the award.

32. **The Interclub Trophy:**

(P)

- To be awarded annually to the Club that wins the Interclub competition, incorporating:

Bedfordshire Road Cycling Club	**BRCC**
Hitchin Nomads Cycling Club	**HNCC**
Icknield Road Club	**IRC**
Cycling Club Ashwell	**CCA**
St Neots Cycling Cub	**SNCC**

33.a **The 'David Woodward' Memorial Trophy:** **Evening League – Overall Winner**

(P)

- Awarded annually to the overall Club winner of the BRCC Evening League.

33b. **The 'Trevor Hughes' Memorial Trophy:** **Evening League – Ladies Winner**

(P)

- Awarded annually to the Female Club winner of the BRCC Evening League.

34. **Beds Road Cyclo-Cross - Male Champion:** **Male Cyclo-Cross Champion**

(P)

- Awarded annually to the best Male Cyclo-Cross rider in the club determined by his best six performances in regional Cyclo-Cross races throughout the year.

35. **Beds Road Cyclo-Cross - Female Champion:** **Female Cyclo-Cross Champion**

(P)

- Awarded annually to the best Female Cyclo-Cross rider in the club determined by her best six performances in regional Cyclo-Cross races throughout the year.

36. **Club Run Attendance Trophy Ladies:** **Ladies Club Run Attendance**

(P) **Presented by the Club**

- Awarded annually to the Female Club rider with the greatest number of attendances in Club 'Social' rides (as determined by the committee).

37. **Club Run Attendance Trophy Men's:** **Men's Club Run Attendance**
(P) **Presented by the Club**

- Awarded annually to the Male Club rider with the greatest number of attendances in Club 'Social' rides (as determined by the committee).

38. **Best Male 10:** **Men's 10-mile Evening League TT**
(P) **Presented by the Club**

- Awarded annually to the Fastest Male Club rider in the BRCC 10-mile Evening League TT.

39. **Best Female 10:** **Ladies 10-mile Evening League TT**
(P) **Presented by the Club**

- Awarded annually to the Fastest Female Club rider in the BRCC 10-mile Evening League TT.

40. **The 'Ron Bousted' Memorial Shield:** **Assistance to the Club**
(P) **Presented by the Club**

- Awarded annually to the member who has 'provided assistance' to Club Time Trials on the most occasions and as voted for by the Club Committee.
- Winners of this Trophy are to be awarded free membership for the following year.

41. **The Evening League Handicap:** **Evening League Handicap**
(P) **Presented by the Club**

- Awarded annually to the Club rider taking overall best placing in the Club's Evening League TT series using the club's handicap scoring system with 4x 10 mile & 4x other distance events to count.
- If the rider placed first in the 'Handicap' scoring system wins any of the following trophies, then the next best placed rider will be awarded this trophy (41) instead:
  - Trophy 33 Evening League Overall Winner
  - Trophy 38 Men's 10 mile Evening League TT Winner
  - Trophy 39 Ladies' 10 mile Evening League TT Winner

42. **The SPOCO Handicap:** **SPOCO 8-Events Handicap**
(P) **Presented by the Club**

- Awarded annually to the Club rider taking overall best placing in the Club's Sporting Courses series of events (SPOCO) using the club's handicap scoring system, 8 events to count.
- The rider placed first in the 'Handicap' scoring system is excluded from also winning any of the following trophies, unless there are no other eligible winners:
  - Trophy 9 Junior / Juvenile SPOCO Attendance
  - Trophy 10 Senior SPOCO Attendance
  - Trophy 11 Lady SPOCO Attendance
- If the rider placed first in the 'Handicap' scoring system wins any of the following trophies, then the next best placed rider will be awarded this trophy (42) instead:
  - Trophy 28 SPOCO 8 events - Overall Winner
  - Trophy 29 SPOCO 8 events - Overall Junior Winner

43. **The 'Harry Huckle – Chapeau' Award:** **Evening League 'Chapeau'**
(P) **Presented by the Club**

- Awarded annually to the Club rider demonstrating a 'Cycling Competitive Spirit' – ie consistent perseverance and positive attitude during the Evening League TTs over at least 8 events as voted for by the Club Committee.
- This may not be awarded to the winner of any other Evening League related trophy.

Amendments & Notes…

2004 - Changes to governing bodies

- Amended at the SGM 5thMarch 2004 and modified to meet CASC legislation
- British Cycling (BC) changed from British Cycling Federation.
- Cycling Time Trials (CTT) changed from Road Time Trials Council

2008 - Addition to Club Officials – introduced at AGM 21st November 2008
Road Race Co-ordinator, Club Run Co-ordinator, Communications Secretary & Webmaster

2021 – Provisional until agreed at a GM (AGM or SGM) or by poll

- Originally presented and voted for at the AGM 2018 but unable to be officially accepted due to lack of quorum
- Further changes and amendments made 2018-2020
- Full changes proposed as below:

General

- Changes to spelling, grammar & layout to provide brevity and consistency.

Amendments & Notes…

- Moved to last page.

Membership **(Page 3)**

- Application for membership to no longer require Proposal and Seconding by Club Members.
- Additional discounts added.

General Meetings **(Page 4)**

- AGM format described.
- Same conditions as apply to the AGM to apply to a 'Special General Meeting' (SGM).
- Date for AGM changed from November to September.
- Quorum changed from one-fifth to one-sixth of …

Management

- All job roles to be listed in Index and given detailed descriptions.
- Additions, Deletions or Changes to Committee Roles:
  - – Create Clothing / Kit Secretary
  - – Create Welfare Officer
  - – Create Results Secretary - to cover all results (TT / Race / Open)
  - – Create Communications Secretary - to include Publicity Secretary
  - – Create Webmaster
  - – Create Time Trial Secretary - from Evening League Secretary & Open Secretary
  - – Create Clubhouse Secretary - from Clubhouse Manager and Clubhouse Maintenance Secretary
  - – Create Club Secretary - from British Cycling Secretary and Secretary
  - – Remove Club Events Secretary - as all events fall under other roles
  - – Remove Publicity Secretary - as duplication of roles under Communications Secretary
  - – Remove Mountain Bike Secretary - as this is just another type of cycling activity
  - – Remove Assistant Secretary - not described in detailed roles and not required
  - – Remove Road Racing Coordinator - As covered by Race Team Captain
  - – Remove Time Trial Coordinator - Combined into Captains' and Results roles
  - – Remove Open Event Coordinator - Combined into Captains' and Results roles
  - – Remove BC Secretary - as Individuals responsible for their own licences

	• Given changes to Committee makeup and decrease in Committee Member roles there is a need to change the number needed for a (Committee) quorum to 1/2 (rounding up) of Committee Members in post, +1, with a minimum of 5 to count and one Committee Member – one vote (unless otherwise specified).
	Provision of Goods and Services **New Page** • Additional section describing the protection of BRCC Branding and rules around the provision of good and services on behalf of the Club or by Club Members.
	Bedfordshire Road Race Team (BRRT) **New Page** • Additional section on the instigation of the Club's Race Team – BRRT
	TROPHY PAGES • Streamlining and simplification of trophy descriptions. • Addition to notes relating to how to define gender and age groupings. • Addition to notes allowing Committee to adjust criteria to take into account external factors that impact on the ability to compete for trophies, such as extreme weather, road conditions and other significant unforeseen events. • Some addition or alterations to criteria – especially around types or number of events to qualify. • Addition of new Trophies & qualifying conditions - Trophies 33b, 34 to 43. • Changes to qualifying conditions for Trophies: - 1, 2, 3, 4 & 24 - Changes to qualifying conditions - 9, 10 & 11 - Specify minimum number of events to count - 5, 19 & 21 - Add 'or nominated event' **The Road Racing Trophy …** • Complete rewrite of the qualifying conditions to bring the Club rule in line with National Policy.